

### Your privacy is important for us.

All personal data that we obtain in the context of our interactions with you as (a contact person of) a supplier of the European Tyre & Rubber Manufacturers' Association (“ETRMA”) will be collected and processed in accordance with applicable data protection legislation, in particular the General Data Protection Regulation 2016/679 of 27 April 2016 (“GDPR”).

This privacy notice explains why and how we collect your personal data, the measures we take to protect your data and how long we retain your data.

The GDPR also grants you certain rights as a data subject.

### Identity and contact details

The data controller for your personal data is the following legal entity:

European Tyre & Rubber Manufacturers' Association AISBL  
Avenue d’Auderghem, 22-28 | Box 9  
1040 Etterbeek  
Belgium  
Enterprise number 0881.606.175

If you have questions regarding the processing of your personal data, you can always contact us by e-mail ([privacy@etrma.org](mailto:privacy@etrma.org)) or by letter to the postal address mentioned above (attn. Privacy).

### Purposes

We collect personal data from you as (a contact person of) a supplier in order to receive or use your goods and services.

### Legal basis

We mainly collect your personal data because it is necessary to enter into a supplier contract with you and for the consequent performance of that supplier contract.

We may also have legal obligations (for example, tax and accounting legislation) or legitimate interests (for example, in case of a dispute) that require us to process your personal data.

## **Categories of personal data**

For the purposes mentioned above, we may collect and process the following personal data:

- identification data (name, e-mail, phone, address)
- employment data (employer, function)
- financial data (bank account)
- other information provided in correspondence with us

We do not collect any sensitive data (i.e. personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, genetic data, biometric data, data concerning health or data concerning a natural person's sex life or sexual orientation) or personal data relating to criminal convictions and offences.

## **Source of personal data**

We obtain your personal data in the context of our interactions with you as (a contact person of) a supplier. This includes interactions via our website, via e-mail, by phone and during meetings.

## **Recipients of personal data**

For the purposes mentioned above, we may have to provide your personal data to the following third parties:

- accounting office
- financial institutions
- auditors
- legal counsel
- public authorities
- police and judicial authorities

Our IT, cloud and software providers may also have access to your personal data.

## **Transfer of personal data**

Your personal data will not be transferred outside the European Economic Area without appropriate safeguards.

## **Retention period**

We will delete or anonymize your personal data 10 years after the termination of our supplier agreement (plus a verification period of 6 months), unless a legal obligation or legitimate interest requires us to retain your personal data longer.

## **Rights**

You can always contact us if you would like to:

- request access to or rectification of your personal data.
- request erasure of your personal data.
- request a restriction of the processing of your personal data.
- object to the processing of your personal data.
- send us a complaint if you consider that we are not acting in accordance with applicable data protection legislation. You can also introduce a complaint with the supervisory authority.

The aforementioned rights can be exercised by e-mail ([privacy@etrma.org](mailto:privacy@etrma.org)) or by letter to the postal address mentioned under point 1, accompanied by a copy of your ID card. We will grant you all rights to which you are entitled in accordance with the applicable regulations.

Please also inform us when your personal data is not accurate or no longer up-to-date.

### **Automated decision-making**

We do not engage in automated decision-making, including profiling.

### **Security**

We have implemented appropriate technical and organisational measures to ensure the confidentiality of your personal data and protect your data against accidental or unlawful destruction, loss, alteration, unauthorised disclosure or access.

### **Amendments**

This privacy notice may be amended from time to time within the boundaries of applicable data protection legislation.